



Terms of Reference

Final evaluation: Kwa Pamoja II

Search seeks a consultant or team of consultants to conduct a final evaluation for our project “Kwa Pamoja Tudumishe Amani II - Strengthening Collaboration and Relationships between and among Youth, Community Leaders, and Security Actors in Mtwara. Search is particularly interested in learning whether and how this project contributed to increased collaboration and Relationships between and among Youth, Community Leaders, and Security Actors in Mtwara towards prevention of violent conflicts.

1. Context

Search for Common Ground

Search is an international conflict transformation NGO that aims to transform the way individuals, groups, governments and companies deal with conflict, away from adversarial approaches and towards collaborative solutions. Headquartered in Washington DC, USA, and Brussels, Belgium, with more than 50 field offices in over 30 countries, including Mozambique and Tanzania. Search designs and implements multifaceted, culturally appropriate and conflict-sensitive programs using a diverse range of tools, including media and training, to promote dialogue, increase knowledge and determine a positive shift in behaviors.

The Project

Search for Common Ground is implementing a project, “Kwapamoja Tudumishe Amani II” (Strengthening Collaboration and Relationships between and among Youth, Community Leaders, and Security Actors in Mtwara). The project is in the second phase of implementation whereby several activities have been implemented so far including youth step down training to peers, peer to peer mentorship session, Youth community information session, Community dialogues, small initiatives and CGA training.

The **overall project goal** is to strengthen linkages between youth, community leaders, and security actors to work towards a collaborative response to peace and security instability in at-risk communities in the Mtwara region of Tanzania.

This project has two mutually-reinforcing objectives.

Objective 1: Youth, security agents, and other key community stakeholders have increased understanding of community needs, security concerns, and skills in non-violent conflict resolution.

Objective 2: Provide concrete peace and security communication channels and community engagement opportunities for youth, community leaders, and security actors to jointly address peace and security issues in the border communities.

2. Goal and Objectives of Study

The main objective of the evaluation based on OECD-DAC criteria is to understand and document project outcomes at all levels: including all result areas, subgrantees (small initiatives), participants for both implementing partners and subgrantees, and project stakeholders in the implementation area, and documenting the changes from the comparison area (Ruvuma).

The evaluation will further establish best practices for future engagement with the following objectives for the final evaluation.

- **Objective 1:** Measure the extent to which the project achieved its planned goal and outcomes by establishing endline values of key indicators.
- **Objective 2:** Map out the key results:
 - Assess to what extent the targeted project participants (Youth, Security agents, and key community stakeholders) have increased understanding of community needs, security concerns, and skills in non-violent conflict resolution.
 - Assess how this project enhanced linkages between youth, community leaders, and security stakeholders, fostering a collaborative approach to prevent youth involvement in violent conflicts within at-risk communities in the Mtwara region.
 - Assess to what extent the increase in collaboration resulted in higher institutional legitimacy
- **Objective 3:** Define the main recommendations and lessons learned for future programs and assess the interventions sustainability.

This final evaluation will base its assessment of changes observed on a comparison between the baseline/conflict analysis (conducted in 2020) in terms of evaluating project outcomes and achievement of project goals.

3. Key Questions of the Study

Objective 1:

- Was the project implementation reaching the relevant participant? And was a project relevant to the identified needs of the target participants and the context?
- To what extent the project achieved its planned goal and outcomes by comparing the indicators' baseline value against the established endline values?

Objective 2:

- To what extent the targeted project participants (Youth, Security agents, and key community stakeholders) have increased understanding of community needs, security concerns, and skills in non-violent conflict resolution?
- How this project enhanced linkages between youth, community leaders, and security stakeholders, fostering a collaborative approach to prevent youth involvement in violent conflicts within at-risk communities in the Mtwara region?
- To what extent the increase in collaboration resulted in higher institutional legitimacy?

Objective 3:

- What are the main recommendations and lessons learned for informing future programming?
- To what extent were sustainability considerations taken into account in the design and implementation of project interventions?.

4. Geographic Locations

The final evaluation will target three councils on the intervention area (Mtwara); Tandahimba, Mtwara DC and Mtwara MC, and two districts on the comparison side (Ruvuma); Tunduru and Songea DC.

5. Methodology and Data Collection Tools

Proposals should outline methods for data collection to be used and justification for these methods related to the research questions. Proposals should also include the sampling strategy and approach to analysis. In addition to the Do No Harm, conflict sensitivity and gender equality and social inclusion approach, any proposed deliverables for sharing the findings of the study should be included in this section of the proposal.

Deliverables

Search expects the following deliverables from the external consultant(s) as they correspond to the timeline and budget:

- An inception report detailing the methodology, data collection tools and timeline;
- Any necessary training of data collectors or set-up of systems for data collection;
- Supervision and participation in data collection;
- Oversight of data coding and analysis;
- All original data submitted to Search;
- A draft evaluation report in English for review by Search staff and partners;
- A final report in English (30 pages max in length, excluding appendices) consistent with Search branding and standards for evaluation. The report:
 - Uses the Search evaluation template unless otherwise agreed in the contract
 - Provides a clear comparison between the baseline values and the endline values in reflection to the intended results, articulates the project's ToC, and includes other relevant project specifics.
 - Fully explains the objectives and research questions of the study, limitations and methods chosen for analysis,
 - Findings respect Search's evaluation standards, are structured around the main objectives of the study, and are presented in relation to the intended target groups.
 - Recommendations should have a clear audience and be specific, accessible, and actionable.
 - Appendices should include detailed research instruments, list of interviewees, terms of references and evaluator(s) brief biography.
- 2-page summary of key results and recommendations
- PowerPoint presentation of findings
- Restitution session (presentation of key results to staff and partners)

Logistical Support

Consultant(s) will be responsible for organizing their own logistics for data collection (vehicles, fuel, and drivers), and this must be budgeted for in the study. Search can provide support in arranging logistics as agreed upon based on the consultant's proposal. At least one Search staff member may be available to support data collection and logistics.

In addition, Search and partners will share the following elements with the external consultant(s): Background materials including the project proposal and log frame, M&E plan, baseline/conflict analysis, monitoring visits report, activity reports, etc.

6. Ethical Considerations

The consultant(s) proposal should outline key risks of conducting the study and the steps to assure Do No Harm and Conflict Sensitivity and inclusion principles (ie. gender, age, ethnicity, religion, etc.) are respected. Steps taken to ensure informed consent is collected should also be outlined.

7. Data Quality Assurance and Management

The final methodology and tools will be approved by the Tanzania country team and the Strategy and Alignment Team (SAT) before data collection begins. The country team, SAT and the regional team will provide feedback on the report. The final report will be approved by the country team and SAT.

8. Timeline

Search expects to finalize the recruitment of the consultant by 10th January 2025.

- 17th January,2025 Inception report (incl. methodology, tools, literature review & timeline)
- 20th January,2025 Data collection completed
- 15th February,2025 First draft report
- 28th February,2024 Final draft report & restitution session

Final deadlines will be agreed by Search and the consultant upon finalization of the contract.

9. Budget

- A detailed budget should be included in the technical proposal, detailing daily rates for personnel, and costs related to data collection (per total number of people sampled, sites for collection, etc.), analysis, and production of deliverables.
- The available budget for this assignment is **23,700 USD**

10. Requirements of Consultant

The following skills and experience are expected by Search for our evaluator for this project:

- Proficiency in English and Swahili (written and spoken);
- More than 8 years of experience in research, including collecting data in interviews, surveys and focus groups;
- Comprehensive knowledge and experience in conducting evaluation;
- Experience working with international organizations;
- Experience conducting quantitative surveys and analysis;
- Knowledge of the peacebuilding sector is an asset.
- Contextual knowledge of and experience working in East Africa, and specifically in Tanzania.

In addition, the consultant is required to respect the following Ethical Principles¹:

- *Comprehensive and systematic inquiry: Consultant should make the most of the existing information and full range of stakeholders available at the time of the review. Consultant should conduct systematic, data-based inquiries. He or she should communicate his or her methods and approaches accurately and in sufficient detail to allow others to understand, interpret and critique his or her work. He or she should make clear the limitations of the review and its results.*
- *Competence: Consultant should possess the abilities and skills and experience appropriate to undertake the tasks proposed and should practice within the limits of his or her professional training and competence.*
- *Honesty and integrity: Consultant should be transparent with the contractor/constituent about: any conflict of interest, any change made in the negotiated project plan and the reasons why those changes were made, any risk that certain procedures or activities produce misleading review information.*
- *Respect for people: Consultant respect the security, dignity and self-worth of respondents, program participants. Consultant has the responsibility to be sensitive to and respect differences amongst participants in culture, religion, gender, disability, age and ethnicity.*

Selection Criteria

Consultant proposals will be selected for:

Relevance of proposed methodology to the goal, objectives, and research questions for the project.

Quality of proposed methods, conflict and gender sensitivity approaches, and quality control measures.

Qualifications of the candidate(s).

Proposed budget in relation to proposed methodology, deliverables and team.

Timeline for proposed activities.

Applications

To apply, interested candidates (individuals or teams) are requested to submit the following two documents **through our online application portal**

Curriculum vitae;

A technical proposal proposing a methodology for the conflict scan together with a financial proposal for the completion of the aforementioned deliverables and a short cover letter.

Note: Only two documents can be submitted, so the technical and financial proposals must be combined, along with the short cover letter.

Applications must be submitted to the following email **procurement-tanzania@sfcg.org** before **06th December, 2024**

For any related questions, kindly write to: smwakitalu@sfcg.org with copy to vdickson@sfcg.org

¹ Adapted from the *American Evaluation Association Guiding Principles for Evaluators, July 2004*