



Search now invites suppliers to submit quotations & proposals for goods or services in the categories listed below in line with the instructions contained therein and the following respective locations

Tanzania (Dar, Mtwara, Dodoma, Kigoma, Kasulu , Buhigwe)

Mozambique ( Pemba, Palma , Maputo)

## SERVICES

- Medical and vehicle insurance
- Accommodation and Conference package - Bed & Breakfast, Half Board & Full Board
- Taxi Services (Local Ground transport & airport transfers)
- Car hire Services (Full day and half day, with driver and self drive)
- Outside catering ( 10 o'clock tea, lunch & 4 o'clock tea with snacks, water & soft drink)
- Hall Hire (half day & full day)
- Security services ( 1 Day Guard, 1 night guard & alarm services)
- Auditors
- Legal services
- Hire of tents and chairs
- IT services (repairs, maintenance)
- Travel agents (local flights and Ferry)
- Electric works Sanitary services
- Printing Services (Banners, IEC Materials, business cards, staff IDs, branded stationery)
- Office Drinking water
- Garbage Collection
- Fumigation Services

## GOODS

- Office Stationery (Assorted Office stationery also includes Toner Cartridges for colored printers)
- Office Furniture (Office table with drawers, conference table, conference chairs, fabric visitors chairs, 2 workstations & 4 work stations, Orthopedic office chairs, Reception desk/table)
- Office Equipment (Laptops, Cameras, projectors, printers)
  - Kitchen supplies and food staffs.

The applicants must have registered offices and Search Tanzania reserves the discretion of visiting physical premises from which the applicant conducts business if so desired to confirm

existence and capability to deliver the said goods, works or services

Deadline for Submission: **22nd May 2024**



Application to be sent: through Lever portal, or email to

procurement-tanzania@sfcg.org or hard copy delivery to our offices in Dar Es Salaam or Mtwara

In your email use the subject Prequalification for Goods and Services 2024-2025

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